

## Job Description – Associate, Fox and Hare

### **Why this role is awesome:**

As a Fox & Hare Associate, you will work closely with our nationally recognised Adviser/s to build the technical administration skills for a successful career in one of Australia's most prestigious, well remunerated, and opportunity filled industries - financial advice.

You will:

- Develop world class interpersonal and business development skills – by learning to plan and run successful client meetings
- Lay the foundation for your position as a leader in the financial services industry and learn to prepare proper file notes, develop financial strategies, and manage member relationships.
- Get first-hand experience and career development advice as you work closely with and provide organisational support for talented, thoughtful mentors.

This role is a pathway to becoming a Fox and Hare Financial Adviser; accordingly, you will have the opportunity to to grow and develop your skills, be mentored by industry leading advisers and, of course, an opportunity to complete the PY.

The Associate role is new and exciting. Fox & Hare is a young, rapidly expanding business and, as a result your role will likely change and evolve over time. We will give you the opportunity to influence that change. This an opportunity to showcase your out of the box thinking, creativity and make your mark on one of Australia's most recognised and celebrated financial advisories – not bad for an entry level role!

### **Development opportunities include:**

- Develop top of the line service and communication skills by preparing, attending & participating in member meetings
- Learn how to manage premium, long term member relationships
- Become a master of in and outbound communication
- Start your career in a supportive and highly motivated team
- Get up a bird's eye view of implementation and paraplanning processes
- Finesse your financial modelling skills and provide strategy development
- Test and re-test your financial prowess with the opportunity to guide members' cash flow strategies, action plans and yearly progress meetings
- Build a sound knowledge of compliance requirements

**You:**

There is no such thing as "normal".

Every way of living comes with its own strengths, quirks, and surprises. Diversity of experience is one of the key elements that makes our team special!

We love working with people from all walks of life. What's important to us is your attitude. We're looking for someone who:

- Is self-motivated and enjoys the flexibility of working from home
- Embraces technology and change
- Cares about our members and is passionate about delivering an amazing experience
- Has an eye for detail and enjoys technical work
- Wants to learn and develop - with an eye toward becoming a Financial Adviser!
- ~~Thinks~~ LIVES outside the box

**Start your career with an industry leading advice firm.**

Please forward your resume and cover letter to Courtenay Walker at [Courtenay@foxandhare.com.au](mailto:Courtenay@foxandhare.com.au)

REALLY want the role? Reach out to a Fox & Hare employee on LinkedIn – they know our company and culture inside out. Who knows what you could find out!